

## Audit Management Worksheet

Type Audit	Audit Firm	Effective Date	Date Draft Delivered	Final Response

**Risk Assigned**

<b>(1) Critical</b>	<b>Potential of loss or monetary exposure high / Top Priority / Immediate Action</b>
<b>(2) Medium</b>	<b>Administration / Tracking / Minor documentation / Compliance – 30-60 days normal</b>
<b>(3) Low</b>	<b>Training / filing/ recommended minor policy changes/ - normally less than 120 days</b>

Exception Noted	Individual Assigned Responsibility	Risk Assigned	Outstanding Issues	Status / Results	Projected Completion Date	Date Cleared