

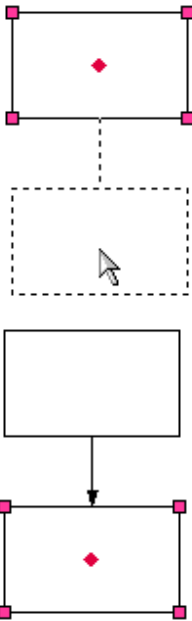
Flow Charting 5 Tips

By Will Patton

In the course of creating process control flowcharts, there are many different ways to begin placing your shapes. To make your chart construction just a little bit easier, we offer the following two methods:

Right Drag

The Right Drag method will create a duplicate shape and automatically insert a line connecting the two shapes. The line attributes (thickness, style) will be the default line type the user has previously set.




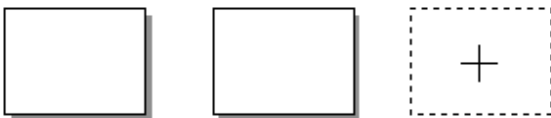
To use the Right Drag method, place your mouse cursor on the red diamond of the shape you want to duplicate. The mouse cursor will change into a modified cross-hair.

Then, hold down the right mouse button and drag a copy of the shape to a new location and release the mouse button. In this case, we simply copied the shape below our original.

Quick Insert Mode

The Quick Insert function is a very powerful and useful feature in Flow Charting 5. Instead of clicking on a shape in the shape template, placing it in your chart, and then copying and pasting

to place more shapes (of the same type) – just use Quick Insert button  located on the Command toolbar. To use the Quick Insert, just click on the button (which turns the feature on) and select a shape from the template. Then place your shapes on the canvas by left clicking the mouse.



There is no faster way to place shapes, and it works for lines and text as well. Hint: Make sure to turn the mode off by clicking the button again.

For more information on Flow Charting 5 visit <http://www.patton-patton.com/>